

**GENEALOGY RESEARCH REQUEST FORM - BIRTH CERTIFICATES
CITY OF LEWISTON, MAINE**

Use one form per search request Search fee is \$5.00 per record search

Full name of person on record: _____
use maiden name for married females

Date of birth (if specific date unknown, list approximate timeframe): _____

Place of birth: _____
Birth must have occurred in Lewiston or mother must have been a resident of Lewiston at the time of the child's birth

Full name of father: _____

Full maiden name of mother: _____

Other pertinent information that might help with search (sibling's names, etc.): _____

Name of *person requesting search: _____

Address of person requesting search: _____

Email Address: _____

Signature: _____ Daytime phone number: _____

MUST INCLUDE A PHOTOCOPY OF A GOVERNMENT ISSUED PHOTO I.D.

* Person requesting record must be a direct descendant and prove lineage or provide us with a copy of their State of Maine Genealogists I.D. Card. All records over 100 years old are open to the public and no identification is required.

Be sure to enclose a self addressed stamped envelope with each search request.

Please allow about three to four weeks for processing the search request. Most requests can be processed within one week, depending upon the time of year.

The fee is \$5.00 per record searched. Please make check or money order payable to "City of Lewiston".

Mailing address: Lewiston City Clerk's Office, 27 Pine Street, Lewiston, ME 04240

*Please note effective July 1, 2010 a 2.5% processing fee will be added to all debit & credit card purchases
A \$1.00 minimum fee will be charged for all debit and credit card transactions*

Fax Number: (207) 777-4621 If you are faxing your request please include the following:

Signature of cardholder _____

Name as it appears on the credit card _____

Credit Card # _____ Exp. Date _____

Billing Zip Code _____