

CITY OF LEWISTON  
BOARD OF APPEALS MEETING  
FINAL MINUTES for January 20, 2016

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- I. **ROLL CALL:** The meeting was held in the City Council Chambers on the first floor of City Hall and was called to order at 6:00 p.m. Patricia Gagne' chaired the meeting.

**Members in Attendance:** John Clifford IV, Patricia Gagne', Andrew Choate, Elaine Fenderson, Paula Masselli, Daniel Dube', and Christine Kendall

**Members Absent:** None

**Associate Member Present:** Leslie Dubois and Janet Barrett

**Associate Members Absent:** None

**Staff Present:** Gil Arsenault, Director of Planning & Code and Joline Boulay, Administrative Assistant, Department of Planning & Code Enforcement

- II. **ELECTION OF OFFICERS: Election of Chairperson, Vice Chairperson and Secretary**

The following motion was made:

**MOTION:** by **Paula Masselli** to elect **Patricia Gagne'** as its Chairperson.  
Second by **John Clifford**.

**VOTED:** 7-0 (**Passed**)

The following motion was made:

**MOTION:** by **Paula Masselli** to elect **Elaine Fenderson** as its Vice Chairperson. Second by **Christine Kendall**.

**VOTED:** 7-0 (**Passed**)

The following motion was made:

**MOTION:** by **Elaine Fenderson** to elect **Paula Masselli** as its Secretary.  
Second by **John Clifford**.

**VOTED:** 6-0-1 (**Passed**)  
**Paula Masselli abstained**

- III. **ADOPTION OF POLICIES & PROCEDURES**

The following motion was made:

**MOTION:** by **John Clifford** to adopt the Board of Appeal Policies & Procedures 2016 as presented by staff. Second by **Paula Masselli**.

**VOTED:** 7-0 (**Passed**)

- IV. **NEW BUSINESS:**

A) The Petitioner is requesting a conditional use permit to establish a tattoo parlor at 675 Main Street in Suite 12.

Frank Morgan, brother of the applicant, of 584 Main Street was present Frank spoke on behalf of his brother, Michael Morgan. Frank stated that the construction on Main Street had a major impact on his business Frank stated he would like to continue the family business and relocate at the property at 675 Main Street Suite 12.

There was no public comment  
Public portion of the meeting was closed.

Andy Choate questioned whether there had been any complaints at his previous location. Gil stated LPD had no complaints.

**MOTION:** by **John Clifford** that I find the facts contained in the notice of appeal and the site analysis portion of the written comments of the City staff are accurate and correct. Second by **Paula Masselli**

**VOTED: 7-0 (Passed)**

**MOTION:** by **John Clifford** that he further finds all of the standards imposed pursuant to Appendix A, Article VIII, Sections 4(6), and Article X, Section 3 of the Ordinances of the City of Lewiston have been met. Therefore, I move that the appeal be granted to Michael Morgan with the following conditions:

1. All tattoo artists must be licensed.

Second by Elaine Fenderson.

**VOTED: 7-0 (Passed).**

V. **READING OF MINUTES:** Draft Minutes for the December 2, 2015 meeting.

**MOTION:** by **Elaine Fenderson** to accept the draft minutes from the December 2, 2015 meeting as presented. Second **Christine Kendall**.

**VOTED: 7-0 (Passed)**

VI. **ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Paula Masselli** that this meeting adjourns at **6:30**  
Second by **Christine Kendall**

**VOTED: 7-0 (Passed).**

Respectfully Submitted:

*Paula Masselli*   
Paula Masselli, Secretary