

CITY OF LEWISTON  
BOARD OF APPEALS MEETING  
MINUTES for March 18, 2015

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- I. **ROLL CALL:** The meeting was held in the City Council Chambers on the first floor of City Hall and was called to order at 6:00 p.m. **Elaine Fenderson** chaired the meeting.

**Members in Attendance:** John Clifford IV, Patricia Gagne' and Andrew Choate, Elaine Fenderson and Paula Masselli

**Members Absent:** Christine Kendall

**Associate Member Present:** Daniel Dube' and Jared Golden

**Associate Members Absent:** None

**Staff Present:** Gil Arsenault, Director of Planning & Code and Joline Boulay, Administrative Assistant, Department of Planning & Code Enforcement

Elaine Fenderson appointed Daniel Dube' and Jared Golden as full voting members for this meeting.

- II. **ELECTION OF OFFICERS: Election of Chairperson, Vice Chairperson and Secretary**

The following motion was made:

**MOTION:** by **Jack Clifford** to elect **Patricia Gagne'** as its Chairperson.  
Second by **Paula Masselli**.

**VOTED:** 7-0 **(Passed)**

The following motion was made:

**MOTION:** by **Paula Masselli** to elect **Elaine Fenderson** as its Vice Chairperson. Second by **Jack Clifford**.

**VOTED:** 7-0 **(Passed)**

The following motion was made:

**MOTION:** by **Jack Clifford** to elect **Paula Masselli** as its Secretary. Second by **Elaine Fenderson**.

**VOTED:** 7-0 **(Passed)**

- III. **ADOPTION OF POLICIES & PROCEDURES**

The following motion was made:

**MOTION:** by **Paula Masselli** to adopt the Board of Appeal Policies & Procedures 2015 as presented by staff.  
Second by **Jack Clifford**.

**VOTED:** 7-0 **(Passed)**

**IV. NEW BUSINESS:**

- A) The Petitioner is requesting a conditional use permit to operate a fully enclosed recycling and reprocessing facility in the existing building located at 167 River Road.

Mike Gotto, representative for 167 River Road LLC was present on behalf of the project. Mike gave a brief overview of the project.

Elaine Fenderson questioned the hours of operation with concerns in regards to the noise level for abutting properties. Mike stated that all the business is conducted inside the building and the noise level will not affect abutting properties.

Jack Clifford questioned whether the property had an interior drain. Mike stated the runoff from the roof and the property flows into the street.

There was no public comment

**MOTION:** by **Patricia Gagne'** that I find the facts contained in the notice of appeal and the site analysis portion of the written comments of the City staff are accurate and correct.  
Second by **Elaine Fenderson.**

**MOTION:** by **Jack Clifford** to amend the motion that he further finds the project meets all criteria in Article X, Section 3, a through e as well as subsections 2 through 5 of the Ordinances of the City of Lewiston have been met. Therefore, I move that the appeal be granted to 167 River Road LLC.  
Second by **Patricia Gagne'.**

**MOTION:** by **Jack Clifford** that he further finds all of the standards imposed pursuant to Appendix A, Article X, Section 3, a through e as well as subsections 2 through 5 3(10) of the Ordinances of the City of Lewiston have been met. Therefore, I move that the appeal be granted 167 River Road LLC.  
Second by **Elaine Fenderson.**  
**VOTED: 6-0 (Passed).**

**V. READING OF MINUTES:** Draft Minutes for the August 6, 2014 and October 15, 2015 meeting.

**MOTION:** by **Jack Clifford** to accept the draft minutes from the August 6, 2014 meeting as presented. Second **Paula Masselli**.

**VOTED:** **7-0 (Passed)**.

**MOTION:** by **Jack Clifford** to accept the draft minutes from the October 15, 2014 meeting as presented. Second by **Patricia Gagne'**.

**VOTED:** **6-1-0 (Passed)**.

**Paula Masselli abstained.**

**VI. ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Jack Clifford** that this meeting adjourns at **6:45 pm**.  
Second by **Paula Masselli**.

**VOTED:** **7-0 (Passed)**.

Respectfully Submitted:

Paula Masselli, Secretary