

# **City of Lewiston Press Release**

**Members of the Media:** Below is a press release announcing that **Lewiston is seeking applicants to serve on the newly established Lewiston Public Works Review Committee**. Any media coverage that you could render to help “**get the word out**” would be greatly appreciated. Thanks, Dottie

**PRESS RELEASE**  
**July 8, 2014**

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**FOR IMMEDIATE RELEASE**

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**LEWISTON:** The City of Lewiston is seeking residents who would like to be part of a committee to review Lewiston’s Public Works Department’s operations in an effort to develop recommendations that would reduce costs and improve services.

On June 17, 2014, the City Council adopted a resolve for the review of Public Works’ service level standards. Interested individuals may obtain an application at <http://www.lewistonmaine.gov/board> Applications must be returned to the City Clerk’s Office at Lewiston City Hall, 27 Pine Street, Lewiston. The Committee will commence its tasks as soon as slots noted below are filled.

The mission of the Review Committee is to

- Establish acceptable service level baselines (bench marks) for the Department of Public Works;
- Review current staffing levels, organizational structure, and equipment to determine adequacy to meet those baselines/bench marks or other service levels;
- Once the above bullets are completed, review/evaluate whether further review is warranted; if so, then proceed to:
- Identify investments in personnel, equipment, or technology that could be made to enhance or improve departmental efficiency and effectiveness in meeting the service level baselines; and
- Review current customer service system to evaluate its ability to adequately track and monitor citizen service requests;

The Committee will be composed of seven voting members, consisting of two councilors and five members of the public who are Lewiston residents or taxpayers and knowledgeable about public works, construction, civil engineering, equipment operations/maintenance, purchasing, customer service operations, or related areas—three of whom shall be Lewiston residents—and two ex-officio staff members.

The seven voting members shall be appointed by the Mayor who shall designate one of them as Committee Chair, and the two staff members shall be assigned by the City Administrator to be responsible for providing logistical support to the Committee. The City Administrator will assign additional staff as necessary to support the Committee's work.

The Committee shall complete its work by January 2015 at which time its report and recommendations shall be forwarded to the City Council and the City Administrator to allow for funding recommendations to be considered during the annual budget process. The Committee may submit recommended changes at any point during its term.

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